

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE U	PAGE OF PAGES 1 3	
2. AMENDMENT/MODIFICATION NO. P00001		3. EFFECTIVE DATE See Block 16C.		4. REQUISITION/PURCHASE REQ. NO. N/A
6. ISSUED BY NSWC, DAHLGREN DIVISION 17632 Dahlgren Road Suite 157 Dahlgren VA 22448-5110		CODE N00178	5. PROJECT NO. (If applicable) N/A	
		7. ADMINISTERED BY (If other than Item 6) DCMA HUNTSVILLE BUILDING 4505, SUITE 301, MARTIN ROAD REDSTONE ARSENAL AL 35898-0001		CODE S0107A
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) Architecture Systems & Technologies P.O. Box 8683 Moss Point MS 39562			9A. AMENDMENT OF SOLICITATION NO.	
			9B. DATED (SEE ITEM 11)	
			10A. MODIFICATION OF CONTRACT/ORDER NO. N00178-07-D-4965	
			10B. DATED (SEE ITEM 13) 05/23/2007	
CAGE CODE 4D5X8	FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
(a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or
(c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(*)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
[]	
[]	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
[X]	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: DFARS 252.232-7003 Electronic Submission of Payment Requests (MAY 2006)
[]	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Gary W. Byram , Contracting Officer	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		BY _____ (Signature of Contracting Officer)	

Modification Details

DESCRIPTION OF AMENDMENT/MODIFICATION

This modification is issued to correct the rating listed for the contract; revise the Submission of Invoice clause included in Section G; revise the “Ordering Procedures For Navy Marine Corps Intranet Services” clause included in Section H.3; revise the Savings Clause listed in Section H.10; add and correct clauses included in Section I; and establish policy for the acceptance of bilateral modifications in the portal. Listed below is a summary of changes associated with this action:

1. Cover Sheet - the rating listed in Block 1 of the award cover sheet is hereby changed from “DO-S10” to “DO-S1”.
2. Section G – The Submission of Invoice clause is deleted. In order to be in compliance with DFARS 252-232-7003 “Electronic Submission of Payment Requests”, a clause similar to the following will be included at the task order level:

INVOICE INSTRUCTIONS

(a) In accordance with the clause of this contract entitled “Electronic Submission of Payment Requests” (DFARS 252.232-7003), this task order will utilize the DoD Wide Area Workflow Receipt and Acceptance (WAWF) system to accept supplies/services delivered under this contract. This web-based system located at <https://wawf.eb.mil> provides the technology for Government contractors and authorized Department of Defense (DoD) personnel to generate, capture and process receipt and payment-related documentation in a paperless environment. Invoices for supplies/services rendered under this contract shall be submitted electronically through WAWF. Submission of hard copy DD250/invoices may no longer be accepted for payment.

(b) It is recommended that the person in your company designated as the Central Contractor Registration (CCR) Electronic Business (EB) Point of Contact and anyone responsible for the submission of invoices, use the online training system for WAWF at <http://wawftraining.com>. The Vendor, Group Administrator (GAM), and sections marked with an asterisk in the training system should be reviewed. Vendor Quick Reference Guides also are available at <http://acquisition.navy.mil/navyaos/content/view/full/3521/>. The most useful guides are “Getting Started for Vendors” and “WAWF Vendor Guide”.

(c) The designated CCR EB point of contact is responsible for activating the company’s CAGE code on WAWF by calling 1-866-618-5988. Once the company is activated, the CCR EB point of contact will self-register under the company’s CAGE code on WAWF and follow the instructions for a group administrator. After the company is set-up on WAWF, any additional persons responsible for submitting invoices must self-register under the company’s CAGE code at <https://wawf.eb.mil>.

(d) The contractor shall use the following document types, DODAAC codes and inspection and acceptance locations when submitting invoices in WAWF:

WAWF Invoice Type: To be determined at the task order level.

Issuing Office DODAAC: Block 5 of the task order.

Admin DODAAC: Block 6 of the task order

DCAA Auditor: To be determined at the task order level.

Service Acceptor/Approver DODAAC: To be determined at the task order level.

LPO DODAAC (if applicable): To be determined at the task order level.

Pay DODAAC: Block 12 of the task order.

CLIN/ACRN: To be determined at the task order level.

Inspection Location: Source/Destination determined at task order level.

Acceptance Location: Source/Destination determined at task order level.

Attachments created in any Microsoft Office product may be attached to the WAWF invoice, e.g., backup documentation, timesheets, etc. Maximum limit for size of each file is 2 megabytes. Maximum limit for size of files per invoice is 5 megabytes.

(e) Before closing out of an invoice session in WAWF, but after submitting the document(s), you will be prompted to send additional email notifications. Click on “Send More Email Notification” and add the acceptor/receiver email addresses noted below in the first email address block, and add any other additional email addresses desired in the

following blocks. This additional notification to the Government is important to ensure that the acceptor/receiver is aware that the invoice documents have been submitted into WAWF.

Send Additional Email Notification To: (to be determined at task order level).

(f) The contractor shall submit invoices/cost vouchers for payment per contract terms and the Government shall process invoices/cost vouchers for payment per contract terms. Contractors approved by DCAA for direct billing will submit cost vouchers directly to DFAS via WAWF. Final voucher submission will be approved by the ACO.

(g) If you have any questions regarding WAWF, please contact the WAWF helpdesk at the above 1-866 number or the WAWF point of contact (to be determined at task order level).

(End of Text)

3. Section H – The NMCI Direct Funded Contractor Ordering Guide was updated on 12 March 2007 and stated that Contracting Officer authorization is no longer required prior to placing an NMCI order. As a result of this change, paragraph (b) is hereby deleted from the H.3 clause entitled “5252.237-9500 ORDERING PROCEDURES FOR NAVY MARINE CORPS INTRANET (NMCI) SERVICES”.

4. Section H – the following paragraph is added to the Savings Clause included in Section H.10 of the contract:

D. Maximum Fee Rate

Contractor compliance with the maximum fee rate is applicable at the time of task order award and is based on the ratio of fixed fee to the estimated cost. A proposed fee that is higher than the maximum fee rate shall render the contractor’s proposal unacceptable. Fee becomes a fixed dollar amount at the time of task order award and is subject to the provisions of the Level of Effort clause of the contract. The maximum fee rate is not applicable to actual performance of the task order.

5. Section I – the following clause number is corrected:

52.244-5 Competition in Subcontracting (DEC 1996)

6. Section I – the following clauses are hereby incorporated by reference:

52.219-28 Post-Award Small Business Program Rerepresentation (JUN 2007)

52.222-50 Combating Trafficking in Persons (AUG 2007)

7. The following clause is added as H.21 to the contract:

H.21 BILATERAL MODIFICATIONS

A bilateral modification (supplemental agreement) is a contract modification that is signed by the contractor and the contracting officer. For the purpose of the basic Seaport e multiple-award contract only, when a bilateral modification is submitted by the contracting officer to the Seaport e prime contractor for signature/acceptance, the contractor has twenty (20) business days to respond to the contracting officer. The contractor’s response may take the form of either acceptance/signature of the bilateral modification, or notice of non-acceptance/rejection of the bilateral modification. Failure to respond within the allotted time period may result in the contractor’s access to the portal and ability to receive new task orders being adversely affected. The contracting officer will consider no response to indicate acceptance of the modification and consent to the resultant terms/conditions/changes.

8. All other terms and conditions remain unchanged and in full effect.

DISTRIBUTION

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